



BROTHER'S GROUP OF EDUCATION

An Autonomous Organization

Register Under Ministry of Micro Small & Medium Enterprises, Govt. of India, Ministry of Labour & Employment, Govt. of India
Authorized Membership - Central Vigilance Commission, National Human Rights Commission
An ISO 9001:2015 Certified Institute

Paste Your
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Admission Form

Student Reg. No.										Session										Course Code														
Course Duration										Admission Date																								
Course Name																																		
Student Name																																		
Father Name																																		
Mother Name																																		
Student Date of Birth										Male					Female					Caste														
										<input type="checkbox"/>					<input type="checkbox"/>					SC					BC					Gen				
Address:										H. No. / Village																								
P.O.																																		
Tehsil																																		
District																																		
State																				Pin Code														
Mobile No.																				Email ID														
Centre Name																																		
Enclosures (v)										8 th					10 th					12 th					Graduation									

I here declare and solemnly undertake that all the information given above & academic qualifications certificates copies/ID proof copies or any other concerned certificates copies, submitted with this application form, are true to the best of knowledge & belief, if at later stage, it is found that I have furnished wrong information and/or submitted false certificate(s), I am aware that my admission stands cancelled, fees paid by me will be forfeited. Further, I will be subject to legal and/or penal action as per the provisions of the law.

Signature of Guardian
(If Student is under 18 years)
Date _____

Signature of Student
Date _____

Centre Head Signature
Date _____

TERMS AND CONDITIONS

- All students should attend classes, according to, their batch time regularly and students must respect their teachers and avoid arguments or fault finding.
- Students must enter the class room within 5 minutes from the starting or their respective batch time, after the lapse of said time; no student shall be allowed to enter the class or lab room.
- A telephonic call will be made to their parents to confirm the reason of late coming.
- For leave, Student must write an application to centre director/head or write a reason for the same in the register maintained by the centre director/head.
- Students cannot use mobile inside the class, the same can be used only outside the class and mobile will be kept on vibration mode while attending the class.
- Students have to maintain separate notebooks for test, rough works and home works. Regular checking of home work notebooks to concerned course faculty is necessary.
- Practical + Viva marks will be given on the basis of student's performance in the weekly/monthly test & regular checking of home work note books.
- Student will not enter and exit the classroom without the prior permission of teachers.
- No noise will be made inside the class/lab room by accompanying with visitor/relative/friend.
- Students will bring, class works notebooks & ID Card.
- Tuition fee shall be deposited – before 10th date of every month. If fee is not deposited within prescribed time, Rs. 10 shall be paid extra as late fee to centre director/head.
- Students can get facility of transfer from one **BROTHERS GROUP OF EDUCATION** Centre to another with having written permission from the centre head.
- Absent from classroom will cause Rs. 10 fine; the same shall be included with monthly tuition fee.
- Admission, registration, Tuition & Exam fee once paid shall not be refunded in any case, whatsoever.
- If any student wants to quit his/her certificate/diploma/other course, he/she has to serve one month prior written notice or application for the same to centre head/director and get NOC for the said quitting of course. If he/she fails to do so, action shall be taken against him/her.
- Students have to follow batch wise procedure for theory & lab classes, made by the centre head.
- It will be the duty of student to take receipt for all types of fees from centre director/head.
- The certificate & diplomas to be issued only after – the confirmation of student's registration with **BROTHERS GROUP OF EDUCATION** – successful completion the course obtaining NOC from centre head/director.
- Students have to follow the rules enforced by the centre director in the sake of their study.
- **BROTHERS GROUP OF EDUCATION** is an autonomous not for profit organization running various IT Education/Literary awareness programme on not for profit basis in non-formal education/learning sector and designed various Certificate and diploma courses to eliminate the burning problem of unemployment. So that the student can be able to get employment and self-employment opportunity in the present era of competition. **BROTHERS GROUP OF EDUCATION** is an autonomous organization which has been registered, Company Act of Central Govt.
- All courses, Mark sheet, Diplomas & Certificates are self designed, printed, certified & issued by **BROTHERS GROUP OF EDUCATION** – HR under its IT Education awareness programme for non formal education sector in India. **BROTHERS GROUP OF EDUCATION** is not running any specified/same formal education courses of any govt. or private education/training institutions, councils, boards, technical boards & organizations in India, hence, disclaims any tie-up or authority from any govt. or private educational/training institutions, councils, boards, technical boards & organizations in India for running their courses under its programme. However, **BROTHERS GROUP OF EDUCATION** issued diploma and certificates are applicable for jobs but the acceptance of our diploma & certificates depends upon the sole discretion of concerned govt. or private department/interviewer & their policies, rule, regulations, requirement & notification made for concerned job or admission or placement.
- Students will pay prescribed fee or courses to centre head. **BROTHERS GROUP OF EDUCATION** will not have any sharing in Admission/tuition & Exam fee and all such types of fees will be prescribed by concerned centre head, as per infrastructure facility provided in his/her centre, geographical condition of area, literacy ratio & population or area. So **BROTHERS GROUP OF EDUCATION** will not be held liable on fee issues/disputes between centre head or students and all issues/disputes in this regard will be mutually settled between student and centre head. **BROTHERS GROUP OF EDUCATION** will give suggestion only on raised issues/disputes.
- If student is minor (Under 18 years) at the time of taking admission into any **BROTHERS GROUP OF EDUCATION** Courses, then guardian signature is necessary on admission form.
- **BROTHERS GROUP OF EDUCATION** may change; revise any of the above mentioned rules & regulations from time to time as per requirement without any prior notice to students.
- To learn computer students must have knowledge of English, otherwise teachers will not be able to impart you good teaching standard.
- If you (Students) are accepting above mentioned terms & conditions for joining any **BROTHERS GROUP OF EDUCATION** self designed courses, then you are welcomed to join courses, otherwise not.

Declaration by Student

I have read & understood above mentioned Terms & Conditions made by **BROTHERS GROUP OF EDUCATION** & without any doubt accept the conditions by me. & understood above mentioned Terms & Conditions made by **BROTHERS GROUP OF EDUCATION** GIF H.O/Centre head, shall have full right to cancel my

Signature of Guardian
(If Student is under 18 years)
Date _____

Signature of Student
Date _____

Declaration by Student

I/We declared that concerned student has read & understood above mentioned terms & conditions made for course/ admission/ examinations /certificate/ diploma validity/fees before me/us. In any information found incorrect, then I shall be fully liable for the same & **BROTHERS GROUP OF EDUCATION** GIF-HO shall not be held liable in any conditions, whatsoever.

Centre Head Sign & Seal
Date _____

Deposit Amount _____

Balance Amount _____